



**Notice #3 on Request for Clarification to URCA’s Request for Proposals regarding Competition Guidelines in the Electronic and Energy Sector (URCA 02/2023)**

On 18<sup>th</sup> April 2023, the Utilities Regulation and Competition Authority (“URCA”) received a request for clarification in relation to its Request for Proposal (“RFP”) tender exercise regarding Consultancy Services to the Competition Guidelines in the Electronic Communications and Energy Sector (URCA 02/2023).

URCA provides below a summary of the questions received and URCA’s response in relation thereto for the benefit of all bidders:

<b>No.</b>	<b>Question and/or Comment</b>	<b>URCA’s Response</b>
1.	URCA was asked to clarify the nature and/or quality of document which would satisfy the requirement of item 8 in Form D ‘Consultant Information Form’	<p>The type and quality of information required to satisfy this section would depend on the legal status of the bidder and the jurisdiction in which the bidder is located.</p> <p>While URCA is unable to give an exhaustive list, documentation from the appropriate government institution would normally be able to satisfy this requirement.</p> <p>A non-exhaustive list of examples may include as follows:</p> <p>Sole practitioner, partnership or unincorporated business – (a) Any two of the following notarised documents: relevant pages of a valid passport, valid driver’s license, voter’s card, national identity card or such other document bearing a photograph. (b) Evidence of business license registration or other requirement under the local laws of the bidder; (c) mandate from owner authorising the bid and signing authority.</p> <p>Company – (a) certified copy of certificate of good standing; (b) resolution or other authorising document permitting the bid and ability to enter into the contract; (c) certificate of incumbency or other document stating name and address of officers, directors and registered office of the entity; (d) resolution or other authorising document authorising the bid and signing authority in compliance with the memorandum and articles of association.</p>

2.	URCA was asked to confirm whether item 11 form D 'Consultant Information Form' is the only aspect of the form requiring notarisation.	Confirmed
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**DATED** the 18<sup>th</sup> day of April A.D., 2023

**Utilities Regulation and Competition Authority**