



Application for Inclusion on Bid List for Window Removal and Repair

Issue Date: Thursday, 1 September 2022

Deadline: Friday, 9 September 2022

Application for Inclusion on Bid List for Window Removal and Repair

1.0 Introduction

The Utilities Regulation & Competition Authority (URCA) invites bids from suitably qualified Building Contractors to be prequalified for renovation works to the Third & Fourth Floor at the URCA Headquarters Frederick House Building located at Frederick Street, Nassau N.P. Bahamas.

2.0 Background and Summary

The Utilities Regulation and Competition Authority (URCA) is the independent regulatory authority with responsibility for the electronic communications sector (ECS) and the electricity sector (ES) in The Bahamas. The ECS comprises fixed and mobile telephone services, spectrum and numbering, broadcasting including pay television and Internet services. As regulator of the ES, URCA's remit covers all persons who generate, transmit, distribute or supply electricity to, from, or within The Bahamas. URCA serves a variety of stakeholders. Its work impacts not only the companies and individuals under its regulatory authority but also the consumers that have services with those companies and those otherwise invested in any of the service areas URCA regulates. More information can be found on URCA's website at www.urbahamas.bs.

3.0 Submission Requirements

Respondents must submit their response and all associated documents in accordance with the following guidelines **ONLY**:

1. **Two (2) PRINTED COPIES** of the Response and two jump/thumb drives, placed in sealed, opaque packages and marked:

Application for Inclusion on Bid List for Window Removal and Repair

Chief Executive Officer

Utilities Regulation and Competition Authority Frederick House

Frederick Street

P.O. Box N-4860 Nassau, The Bahamas

COMPLETE APPLICATION MUST BE RECEIVED BY NO LATER THAN 4:00 PM, BAHAMAS TIME, ON THE RESPONSE DEADLINE DATE OF 9 SEPTEMBER 2022. LATE RESPONSES OR SUBMISSIONS SHALL NOT BE ACCEPTED.

Only submissions received in the format indicated above will be evaluated. In no circumstances should a Respondent submit its proposal or any part of it to any person at URCA via email, fax, or any other method of submission whether in addition to or instead of the above.

Failure to comply with all the submission requirements above (including packaging) may result in rejection or disqualification of the application.

3.1 URCA Contact Details for Clarifications, Questions and Additional Information

Persons seeking clarification or additional information on any matter involving this Prequalification process (other than submission of applications) in writing by email, fax or mail to the “Project Manager – RFP for Information Technology Support Services” at the following address with the subject **"Prequalification Application for Window Repair - question"**:

Prequalification Application for Window Repair - Utilities Regulation and Competition Authority
Frederick House Frederick Street
P.O. Box N-4860 Nassau, The Bahamas
Email: info@urcabahamas.bs

Questions must include full contact details (mailing address, email address and fax number) of the enquirer. Please state if the question is general in nature or if it involves a specific issue in the RFP and if so which one.

URCA will acknowledge receiving such questions and answer them **by email** as soon as practicable. URCA will inform if it cannot answer a question within five (5) working days of receipt or at the latest seven (7) days before the Submission Deadline.

Responses that URCA decides to be of general interest to all prospective RFP Respondents will be uploaded to URCA’S website at www.urcabahamas.bs as an addendum no later than **5:00 p.m. on 8 September 2022.**