

## RFP for Disaster Preparedness & Recovery Plan - Q&A

#	Questions	Answers
1	Of the 25 staff mentioned, how many need to be operationally involved when disaster strikes?	Between 6-10 employees
2	How many computer/laptop terminals need to be running during a disaster to keep URCA operational?	At a minimum 10-15.
3	How many computer servers are you currently using on a daily basis – and what size are they?	Not available
4	What other devices does URCA require to remain operational? (phones, fax machines, copiers, etc. – and how many?)	Standard office devices - fax machine, copy/scanner/printer, phones.
5	Does URCA require an independent physical location should the main office be rendered inoperable? (or does the government provide you with another locale?), or will a virtual office suffice?	<p>URCA could fThe Utilities Regulation and Competition Authority (URCA) invites interested persons to submit proposals for its Disaster preparedness and Recovery Services.</p> <p>The deadline for submission is March 24, 2016.</p> <p>A copy of the Request for Proposals may be downloaded via the PDF document below.</p> <p>unction for 2-3 days virtually but would require a physical location beyond that.</p>
6	Will emergency vehicles be needed during the time of disaster? – and if so, how many and what type?	2 - 3 vehicles
7	Is your information currently maintained digitally or in physical (paper) format? Do you require physical information to be backed up electronically?	Not available
8	How do you currently store your files?	Not available
9	Are all of URCA 's information systems currently held in duplicate form digitally/electronically?	Not available
10	Will you need a service to back up your information on a regular basis and store in a safe location?	No
11	Do you currently have a satellite phone on site?	No
12	Do you currently have a security agency or system protecting your premises?	Yes
13	Do you require emergency access and/or contact to the family islands?	Maybe as this depends on the nature of the disaster.
14	<p>With reference to the RFP for DRP Recovery services, please note a few questions.</p> <p>-On page #3, under the Phase 1 qualification and the 3rd bullet point. Can you please advise if a detailed project plan is required with the proposal submission or once the project starts and the initial assessment is completed?</p>	A detailed project plan on how you plan to execute the initial assessment would be required with the proposal submission.
15	<p>On page 3, under phase 1 qualification and the 6th bullet point.</p> <p>-Can you please advise if this makes reference to post proposal acceptance?</p>	This refers to the proposal phase prior of proposal acceptance.